



PENNSYLVANIA STATE INSPECTION CERTIFICATION PROGRAM

A 16-hour Program of Theory, Demonstration, Written and Tactile Exams
to meet the program objectives in all certification categories

CLASS MEETING DATES: (*subject to change based on PA Dept of Education directives)

Monday, January 6, 2025	4:00 p.m. to 8:00 p.m.	Theory & Demonstration
Tuesday, January 7, 2025	4:00 p.m. to 8:00 p.m.	Theory & Demonstration
Monday, January 13, 2025	4:00 p.m. to 8:00 p.m.	Theory & Demonstration
Tuesday, January 14, 2025	4:00 p.m. to 8:00 p.m.	Tool Seminar, Baseline and Category Written Tests

TACTILE SCHEDULE:

Monday, January 20 & if needed, Tuesday, January 21, 2025 between 3:00 p.m. and 8:00 p.m.

COST:

*Category I only (cars and light trucks)	\$ 225.00
+Category II only (motorcycles)	\$ 225.00
Adding Category I or II	\$ 55.00 per category

- * The candidate for motorcycle inspection certification must possess a valid PA Motorcycle operator's license.*
- + The candidate who wishes to add a category to his/her current inspector license will pay only \$55.00 for Cat I or II.*

REGISTRATION:

To be registered for the course, you must complete and return:

- ✓ MV 409 form
- ✓ Photo copy of your valid PA Photo ID Operator's License
- ✓ Check or money order made payable to Central Westmoreland CTC. Cash payments may be delivered in person to our office. We do not accept credit or debit cards.

Registration ends **Thursday, January 2, 2025**. Unless other arrangements are made with the office, we must have your completed MV-409, a copy of your driver's license AND payment by this date.

MAIL TO: Central Westmoreland Career and Technology Center
ATTN: EVENING SCHOOL
240 Arona Road
New Stanton, PA 15672

TESTING GUIDELINES

- ✓ You must be familiar with the following tools prior to class:
 - Brake Lining Gauge
 - Brake Drum Micrometer
 - Brake Rotor Gauge
 - Headlight Aimer
 - Ball Joint gauge
- ✓ The Tool Seminar is a basic instruction class with an opportunity to use the tools of the Inspection Procedure.
- ✓ The Tool Seminar does **NOT** take the place of practice.
- ✓ To pass the tactile test, you **MUST** be proficient in the **USE** and **APPLICATION** of the tools.
- ✓ The **Written Baseline Test** will be administered on the fourth evening of class. **A score of 70 % is required to proceed to the Written Category tests.** If the Written Baseline Test is failed, the student may retake the entire course when it is offered again. The fee to re-take the course in this case is reduced to \$80.00.
- ✓ **A score of 70% is required for each Written Category Test in order to be scheduled for the Tactile Exam.** If a Written Category Test is failed, it may be retaken at the next scheduled course offering for a reduced fee of \$25.00.
- ✓ The student will be notified of the Tactile Exam schedule upon the successful completion of the Written Category Test.
- ✓ The Tactile Exam is PASS/FAIL. If the Tactile Exam is failed, it may be retaken at the next scheduled course offering for a reduced fee of \$55.00.

GENERAL INFORMATION

- ✓ Tuition fee includes a copy of *Vehicle Equipment and Inspection Regulations Manual (PUB 45)*. You will receive your Manual on the first night of class. To access PUB 45 online, visit the PennDOT website, www.penndot.gov. Click on Forms, Publications & Maps. Enter **PUB 45** in the Search Bar.
- ✓ Tuition fees are non-refundable once instruction begins.
- ✓ Students must be 18 years-old.
- ✓ Identification will be verified at all classroom and testing sessions.
- ✓ Students must be on time for class and attentive to the proceedings.
- ✓ Students must attend ALL classes. Take notes, participate, and ask questions.
- ✓ Bring a highlighter, notebook, pen and #2 pencil to each class. Safety glasses are required for the tactile exam.
- ✓ This program covers all required program content as per PennDOT requirements.
- ✓ Course dates are subject to change as necessary.
- ✓ Students must adhere to all Central Westmoreland CTC policies.
- ✓ Smoking and the use of tobacco products are not permitted at CWCTC. This includes the school, parking lot, and all premises.

PUBLIC NOTICE OF NON-DISCRIMINATION

It is the policy of Central Westmoreland Career and Technology Center not to discriminate on the basis of race, sex, religion, color, national origin, handicap or limited English proficiency in its Educational Programs, Activities or Employment Policy as required by Title IX of 1972 Educational Amendments, Title VI of the Civil Rights Act of 1964, Section 504 Regulations of the Rehabilitation Act of 1973, and the American Disabilities Act. For information regarding services, activities, programs, and facilities that are accessible to and usable by handicapped persons, or for inquiries regarding compliance with the above nondiscriminatory policies, contact the Title IX /Section 504 Coordinator; Dan Glover, dan.glover@cwctc.org, 240 Arona Road, New Stanton, PA 724-925-3532 #1305.



APPLICATION FOR CERTIFICATION OF OFFICIAL VEHICLE SAFETY INSPECTOR

For Department Use Only
Bureau of Motor Vehicles • Vehicle Inspection Division
P.O. Box 68697 • Harrisburg, PA 17106-8697

PRINT OR TYPE ALL INFORMATION - MUST BE SUBMITTED TO AN APPROVED EDUCATIONAL FACILITY

Applicant must be 18 years of age and have a valid operator's license for each class of vehicle they intend to inspect. Applicant must also complete a lecture course at an approved educational facility, pass a written test and satisfactorily perform a complete inspection of a vehicle. Upon successful completion of these courses, you will receive your certified safety inspection certification card in approximately 6 to 8 weeks from the date your class ended. The school has 35 days from the class ending date to submit the paperwork for processing. You may not begin inspecting until you receive your certification card.

A APPLICANT INFORMATION

Last Name	First Name	Middle Name	Birth Date	Driver's License Number	State
Street Address		City	State	County	Zip Code
Work Telephone Number			Home Telephone Number		
Do you currently hold a valid out-of-state driver's license? (If yes, attach a copy.) <input type="checkbox"/> Yes <input type="checkbox"/> No					
*Contact PennDOT's Vehicle Inspection Division at 717-787-2895 to establish an out-of-state mechanic record prior to completion of this class.					
List any restrictions on your driver's license (if applicable): _____					
Do you currently hold a valid Pennsylvania driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No					
Have you held a Pennsylvania driver's license in the past? <input type="checkbox"/> Yes <input type="checkbox"/> No					
Do you currently hold a Pennsylvania probationary driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No					
If yes, how long have you had this license? _____ years.					
Do you currently hold a Pennsylvania occupational limited driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No					
Does your current driver's license restrict you to driving only vehicles with automatic transmissions? <input type="checkbox"/> Yes <input type="checkbox"/> No					
Does your current driver's license restrict you to driving only vehicles that have special equipment for physical adaptations? <input type="checkbox"/> Yes <input type="checkbox"/> No					
Are you currently required to use an ignition interlock device? <input type="checkbox"/> Yes <input type="checkbox"/> No					
What class(es) is/are listed on your driver's license? _____					
Do you currently hold a valid commercial driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No					
Do you read, write and understand the English language? <input type="checkbox"/> Yes <input type="checkbox"/> No					
What type of vehicles do you intend to inspect? <input type="checkbox"/> Passenger cars/trucks 17,000 lbs. or less/trailers 10,000 lbs. or less <input type="checkbox"/> Motorcycles <input type="checkbox"/> Buses/trucks over 17,000 lbs./trailers over 10,000 lbs.					

I hereby certify, under penalty of law, that the above information is correct to the best of my knowledge. **WARNING:** Any false statement on this application could subject the applicant to prosecution under Section 4903 of the "Crimes Code," and punishment upon conviction of a fine not more than \$5,000 and/or imprisonment for not more than two years.

APPLICANT'S SIGNATURE _____

B INSTRUCTOR/TESTING INFORMATION

SCHOOL NAME Central Westmoreland Career & Technology Center				SCHOOL VEMIS NO. (4 DIGITS) 8790								
INSTRUCTION DATES (MM/DD/YY)		PRINTED NAME (MAKE SURE IT IS LEGIBLE)		INSPECTOR ID #								
FROM: 01/06/25		TO: 01/21/25		Stone Lewandowski		91219497						
WRITTEN TEST SCORE (IN PERCENTAGE)			TACTILE TEST RESULTS "PASS" OR "FAIL"			Instructor's Number Giving Test		FILL IN BELOW				
BASE TEST	SPECIAL CATEGORY			TAC 1	TAC 2	TAC 3	WRITTEN TEST			TACTILE TEST		
	CAT 1	CAT 2	CAT 3				BASE TEST	CAT 1	CAT 2	CAT 3	TAC 1	TAC 2

TACTILE TEST NOT REQUIRED (Failed Recertification 3 times.) **Recommended to receive certification card** Yes No

Instructor(s) providing course instruction and/or testing results shall sign this document and list their Inspector ID #.

X

X

X

Director of Vocational Education or Program
Director's/Supervisor's Signature

X _____