



2024-2025 STUDENT/PARENT/GUARDIAN Handbook Review

Please carefully read the following policies found in the Central Westmoreland CTC Student/Parent/Guardian Handbook, located at www.cwctc.org

- ✓ **SAFETY PLEDGE/STUDENT INSURANCE:**
I have read and understand the Central Westmoreland CTC Safety Standards as outlined by the Student/Parent/Guardian Handbook, and will encourage my child to uphold the required safety standards. By signing below I indicate I have adequate insurance in the event of injury, and have been made aware that insurance is available to be purchased. I do not hold Central Westmoreland CTC liable, and am able to incur any necessary medical expenses.
- ✓ **MEDICATION PROCEDURES:** Explains the procedure for a student to take medication at Central Westmoreland CTC
- ✓ **NO TOBACCO/NICOTINE POLICY:** Prohibits the sell, use, provision, or possession of tobacco/nicotine, at Central Westmoreland CTC and describes investigation procedures.
- ✓ **DRUGS, AND/OR ALCOHOL POLICY:** Prohibits the sell, use, provision, or possession of, drugs and/or alcohol at Central Westmoreland CTC and describes investigation procedures.
- ✓ **GRADING AND ATTENDANCE POLICY:** Describes the grading and attendance policy at Central Westmoreland CTC.
- ✓ **PHOTO/AUDIO/VIDEO RELEASE PROCEDURE:** States unless Central Westmoreland CTC is notified in writing within 30 days of the date of receipt of the handbook, Central Westmoreland CTC may use a photo/audio/video of my child without prior consent.
- ✓ **THREATS/WEAPONS/VIOLENCE POLICY:** Describes consequences for prohibited violent behavior.
- ✓ **BULLYING/HARASSMENT POLICY:** Describes consequences for prohibited bullying behavior.
- ✓ **LOCKER SEARCH:** Describes procedures for searches of lockers.
- ✓ **INTERNET USE POLICY:** Describes prohibited use and consequences of the Central Westmoreland CTC computer systems and network.
- ✓ **BRING YOUR OWN DEVICE POLICY & PROCEDURE:** Outlines procedures and rules for the use of personal electronic devices at Central Westmoreland CTC.
- ✓ **PERSONAL ELECTRONIC DEVICE POLICY & PROCEDURE:** Any students that violate the policy may have their personal electronic device confiscated and turned into the office. Parents will be responsible to come to Central Westmoreland CTC and pick up the item(s). Instructors will provide their program rules on cellular phone storage/use.

Student/Parent Acknowledgement:

I acknowledge that I have read and understand the information as stated in the Central Westmoreland Career & Technology Center Student Handbook and am responsible for knowing the policies and procedures contained in it. I understand the complete student handbook is available online at cwctc.org.

- I have read and reviewed the student handbook with my parent/student
- I agree that my student may have their photo taken for recognition, awards, CWCTC promotional photos, CWCTC social media posts
- I have adequate insurance coverage for my student
- I am interested in purchasing insurance coverage for my student who is uninsured

Student Name(Print) _____ Program _____ Date _____

Student Signature _____

Parent Name(Print) _____ Date _____

Parent Signature _____